

1st London Colney Executive Committee Meeting

21st May 2015 8.15pm – Scout Hut, Chicken Lane

Chaired by:- Guy Longshaw

Minutes:- Guy Longshaw

Attendees:- Liz Ivory, Chick Taylor, Kate Taylor, Sarah Chester

JUNE UPDATES ARE IN BLUE

Item	Detail	Next steps	Who
Website ONGOING	Need new website page setting up.	Agreed £1.99 per month hosting costs. Gary to work on page design & propose for approval by the exec. Sarah to set up the account so Gary can progress the website. Note maybe lack of web-site could be reducing cub numbers? Annie is going to ask StAlbans wait list cubs if they want to come to London Colney...we would need another leader for Thurs cubs if increasing cub numbers	Gary Sarah
Guidance on behavioural do's and don'ts for all leaders, assistants and sectional assistants. ONGOING	Correct/Appropriate behaviour of leaders	Liz getting extra copies of the yellow card – new one due. Yellow Cards to be sent out with covering note from Guy re guidance on behaviour etc.	Liz Guy ONGOING
World Jamboree Japan Fundraising ONGOING	Jack & Chelsea to present to each section what they are doing – to inspire the younger members of the group.	To agree dates/times. Jack and Chelsea will do a presentation to each section either before they go or when they get back – ideally both if possible	Leaders

		<p>Jack has the box, not sure how long can have so will do best.</p> <p>Can we give Jack and Chelsea the £100 each please</p>	Sarah?
<p>Personal Records & Parent Skills</p> <p>ONGOING</p>	Respond to forms received back.	Guy/Sarah to contact people re possible new roles – new member admin, Gift Aid co-ordinator, maintenance, fundraising etc	Guy / Sarah ONGOING
<p>Team Event</p> <p>ONGOING</p>	Weekend Sept 12 th /13 th booked at Well End	<p>Invite parents etc.</p> <p>Following the letter all leaders to promote and encourage response so we can confirm numbers and firm up plans for activities. If no parents go agreed all leaders/exec pay £5each towards costs</p> <p>ALL LETTERS HAVE GONE OUT, NEXT STEP IS EMAIL VIA OSM. EVEN IF FEW PARENTS COME, THE TEAM-BUIDING ASPECT FOR US WILL BE KEY. CHICK SEEING ANNE BARNES FOR IDEAS</p>	<p>Chick & Leaders</p> <p>LEADERS PLEASE PROMOTE</p>
<p>Firework Night</p> <p>ONGOING</p>	Issue with selling tea/coffee.	Discuss regarding next event.	Guy ONGOING
<p>Hut Hire</p> <p>ONGOING</p>	<p>Possible Zumba Class.</p> <p>Children's group: 'Mini Movers and Shakers' Parent and Toddler Group</p>	<p>Don't think this is going ahead. Guy TO LOOK FOR ANOTHER TEACHER EG ANNE HABERFIELD AND HERMIONE'S MUM FOR 7.30PM WED or sat daytime</p> <p>Michelle getting ready this eve (18th) for launch open session Friday 19th. Contract in place</p>	GUY
Facebook	Admin access	SARAH to talk to Simon about	

		<p>why she can't post Michelle's info on our Facebook page.</p> <p>Chick will ask Simon to set up all leader with admin access to facebook site eg incl Ken and Mary</p>	<p>SARAH</p> <p>CHICK</p>
<p>Trees</p> <p>ONGOING</p>	<p>The trees are growing out of control</p>	<p>Quotes requested – await feedback</p>	<p>Simon</p> <p>ONGOING</p> <p>...going...gone</p>
<p>Log Books.</p> <p>ONGOING</p>	<p>Suggested as great idea to motivate Beavers</p>	<p>Ken to trial with his group and feedback results.</p>	<p>Ken</p> <p>ongoing</p>
<p>New Leaders</p> <p>ONGOING</p>	<p>Beavers and Cubs</p>	<p>Mary has successfully been through warrants committee and is happy to run the section without support from Chick. Sam is going to become a warranted leader too. Also a contact of Chick's called Tim is interested in becoming a warranted leader on Tuesday.</p> <p>Mick Burge also interested and Chick will see if he might do Wed if poss.</p> <p>Next priority is a female leader to add to Monday Cubs</p>	<p>CHICK</p>
<p>GSL updates</p> <p>Waiting list issues</p>	<p>Chick coordinating active kids purchase requests</p> <p>Anne Barnes to open new scout group at Samuel Ryder as</p>	<p>All gone through to Steph who has just been putting together the trolley.</p> <p>Need address of lady at Sainsbury's so Chick can thank her...big thanks needed, agreed do a photo of what we've bought for the Sainsbury's notice board</p> <p>Need to inc numbers at Tues Beavers and Monday Cubs so</p>	<p>CHICK</p> <p>Guy to check with Ken and talk to David</p>

	Scouts waiting list is so long – concern that Mick Burge might not join us (ie might join them instead) if we're not quick	we can up our numbers. Ken needs more support before signif increase in his.	Markey for an update on whether he can commit to become a warranted leader on Wed
AOB – Wifi for the hut	As 3G signal not reliable, agreed good to look into cost of installing wi-fi at the hut so that leaders can save admin time by doing things on line in real time	Can we have a volunteer to look into this please? Perhaps we can offer to put up an advert board for a very good deal? Simon has volunteered.	Simon
New secretary for the exec committee	A lady has volunteered (whom Liz identified from one of the parent forms – hooray!)	Helen to meet her June / July with a view to handing over Starting beginning of July. Liz to re-send contact info to Helen	Helen ONGOING Liz
New Exec Ctte member	Jabba, friend of Chick and prev Scout wants to maintain links and join exec	Likely to start soon	
Hall Cleaning	Chewing gum on the floors, bread dough in the sink, broken toilet doors not reported. Currently we pay £20 per week. Toilets and sinks need to be clean every week	Suggest we need a proper contract now that we have a toddler group OR maybe we can get volunteers to cover it with one lead coordinator to remind the team who's due to do it?	Guy to see whether Neil has a contract and agree to sort one with him / discuss that we might need more cleaning going forward.

Dates for next Executive Committee Meetings:-

2015	
Jun	Thursday 18 th June 8.05pm, Scout Hut
Jul	Thursday 16 th July 8.05pm, Scout Hut
Sept	Thursday 3 rd Sept 8.05pm Scout Hut
Oct	Thursday 8 th Oct 8.05pm Scout Hut

<http://www.londoncolneyscouts.org.uk/>

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