**LC Leaders Meeting WC 19-10-15**

**Minutes**

Chaired By Chick (GSL)

**Attendees Monday 19th** – Sam (ABSL), Ian C (CSL), Yeti (ACSL), Goughie (ASL), Judy (ACSL), and Mick (ABSL).

**Attendees Thursday 22nd** - Shaggy (ASL), Ken (BSL), Tim W (ABSL), Doc (ACSL), Liz (CSL) and Kate (ACSL).

**Apologies** – Simon (ASL) and Mary (BSL).

**OSM**

Chick suggested that at least one Leader from each section to take on being trained and to use OSM ASAP. This will enable each section to monitor training, attendance and Email parents with a current programme of events. It will also help with the collection of subs and any events that are planned such as camps. This can also run in line with the record cards if a section still want to use them.

OSM Champions for each section are – Monday Cubs – Ian C, Tuesday and Wednesday Beavers - Sam, Thursday Cubs – Doc, Friday Scouts – Simon.

All other Leaders will undergo some training when we have the WI-Fi up and running at the hut.

**ACTIONS –**

**Check on OSM that each section’s details are correct and up to date.** **OSM Champions**

**Doc to arrange with Simon some training asap. Doc and Simon**

**Old Uniform**

As we already hold some stock of old/used uniforms it would be good if we could make this more well known with the new starters. Anything that can be used would require a donation of some sort to the Group. It was also agreed that any members moving up would be asked if they would like to donate their old uniform but it would not be essential and they would not gain any remuneration for this.

**ACTIONS –**

**Leaders to ask parents during the Membership/moving on awards regarding this.** **All Leaders**

**New Starters**

ALL new starters must be issued with a ‘New starter’ form. This is the one that has the details regarding Facebook on the bottom. The Leaders have agreed that they will take care of inputting these on OSM as it would give them more control over keeping their section up to date. Beavers need to issue the new forms as the ones they have are not up to date. All new starters should ideally come from the District waiting list as this could cause issues if accepted straight into the Group without doing so. This could be done by directing them to our website or the district website <http://www.1stlondoncolney.co.uk> <http://scouts.org.uk/get-involved/groups/1st-london-colney#&panel1-1>

All new starters can also go onto the website to have a look at the badges they need to gain for their Chief Scouts Award as some of these can be done with what they do outside of Scouting.

**ACTIONS –**

**Chick to copy the new starter form and make sure there are always enough copies at the hut. Chick**

**Input all new starters onto OSM. All Leaders**

**Anyone wanting to go on the waiting list should go to the web links. All Leaders**

**Section Numbers**

We are currently running with 114 YP’s on OSM. I understand that this needs a bit of tweaking but it does show that we are a very popular Group, so we must be doing something right!! However, we can still increase our numbers in both Beavers and Cubs which I am working with Annie Hitch to do. I am hoping to ‘attack’ this more in the new year to allow our new Leaders to find their feet for a few weeks. The maximum numbers for each section are Beavers – 24 and Cubs – 36. There is no cap on Scouts but all sections need to have relevant Leader cover which is 1 warranted Leader and an Adult helper per section as long as this in within the confines of the compound. We are almost at 3 warranted Leaders per section but still need to find another Leader for Wednesday Beavers.

**ACTIONS –**

**Look to increase our numbers in the new year at Beavers and Cubs. Chick**

**Recruit new Leaders, targeting Wednesday Beavers and ideally Female. All Leaders**

**Programme**

All of the programmes are including badge work to enable each Member to complete their Chief Scouts Awards. Any time a new programme has been planned can this be sent to Chick and updated onto OSM. Also, it was agreed that a programme would be mailed via OSM to the parents to keep them informed of what was happening. Sometimes due to time restraints the programme may need to be ‘winged’ for a while. This is not a problem but does make things a bit more difficult in the long run if continued for any length of time.

**ACTIONS –**

**Programme planning. All Leaders**

**Programme to be input onto OSM. Leaders**

**Programme to be sent to Chick and the Parents. Leaders**

**Leader Training/Permits**

Chick noted that there had been a few new Leaders that have their badges on their uniforms without being invested. As we have been running without a GSL this can be excused but all Leaders that have not been invested in the proper manner will need to get this done. Moving forward, all new Leaders will now need to be with the Group for at least a term, pass the first 3 modules, attend a warrants committee meeting and have a DBS check before they can become invested. This was agreed by all Leaders as this will show a level of commitment to becoming a Leader. With the new Training Advisors coming on board this should become fairly easy to manage. When the new TA’s have had their training they will then be able to help all of Leaders towards their wood badges.

It was noted that Beavers are not starting and finishing with Flag break/down. This will be introduced as it was agreed that this will help with the respect side of Scouting and hopefully calm them down before starting the evening.

We spoke about permits and what we all needed. As a starting point, all Leaders should hold a nights away permit to allow them to go on camps. There are also various other permits that other Leaders would like to have but no one has a lot of information regarding these such as First Aid, Bushcraft, Hillwalking, Water Activities, Archery, Shooting and Climbing. Chick will get a list of permits that are available and find out from the District where we stand on funding these. If we have a few Leaders with different permits this will obviously take our programmes to the next level as we could use these permit holders in all sections of the Group.

**ACTIONS –**

**Chick to see who needs investing (only Leaders that have been with the Group since before June) Chick**

**Chick and Sarah to advise when the new TA’s are up and running. Chick and Sarah**

**Beavers to start and finish with the Flag. Beaver Leaders**

**Chick to get a list and speak to District regarding funding. Chick**

**Leaders to think about what they would like to do. Leaders**

**District Meetings**

Chick was really pleased the fact that we are attending these meetings as they are very important to enable us to get more involved with District events. It also shows that London Colney are keen to be involved at a District level and not just at ‘Village Group’ level! (I really have to let this go!!) Please continue to attend these as much as possible as the ADC’s are new and will be keen to make sure their section in the District are doing lots of things. These are open to all Leaders and Assistants.

**ACTIONS –**

**Continue to attend the District Meeting.** **All Leaders**

**AGM**

WE WILL HAVE MORE THAN 1-3 PARENTS THIS TIME!!

Chick has asked that all the Leaders start to log all the events that they are doing as well as taking photos etc. The plan will be for each Section to have 2/3 of their members do a very short presentation on each event. We will also hold back any major badges to award at the AGM. This will not be a drop off for the parents, they will have to stay to watch their child take part. We need to be aware of timings as we do not want this to run on for hours, this is why I have brought this up now so we will have time to run this through with the committee.

**ACTIONS –**

**Leaders to start making notes and saving pictures of events.** **All Leaders**

**Chick to run this through with the Exec. Chick**

**Social**

We are all volunteers that need to relax as well as run our individual sections.

**Xmas Dinner –** Saturday 5th December. £5 per head, bring your own drink. Leaders, Committee and family. 4pm for exec meeting with Christmas dinner serving around 6pm and a party afterwards. We will need volunteers to cook the dinner. **Chick to send Mail for numbers etc.**

**Gang Show –** All sections to be invited to see the show. Beavers to the Saturday matinee, Cubs and Scouts Friday evening. All monies to be paid in advance. **Chick to sort out a letter.**

**Leaders Camp –** As Recruitment weekend but to be used for planning. Date TBA but sometime before the summer.

**Ongoing**

**AOB**

**Group scarves –** These were used up on the Scouts trip to Kandersteg. 20 adult and 20 Child ones on order with the Scout Shop. **Chick to order 30 more Child ones.**

**Group Badges –** These are also very low. **Liz to order a selection of all badges.**

**Scrap Store –** This is somewhere that Leaders can pick up items such as material, paper etc for craft nights. Can we open an account with them? **Chick to speak to the committee.**

**St Georges day parade –** District have scrapped going in to the Abbey for a service after the march through town. Mixed feelings on this from the Leaders. Some say, Go with what the District are planning and see how it goes and the others say scrap it and do our own through London Colney to St Peters Church.

**Chick to speak to Annette (DC) to see what the fallout could be and speak to the committee to see if it would be OK to run our on parade**.

**Clothing –** Some parents have said that their child has left an item of clothing at the hut and not had it returned. The Leaders cannot be responsible for the hut being cleared before all Members leave. Leaders to ask parents to label up all items of clothing and if anything found to put this in the cloakroom.

**Next Meeting**

Next meeting to be held at the hut on Thursday 7th January at 7.30pm.