**1st London Colney Executive Committee Meeting**

**15th December 2018, 5pm, Scout Hut**

**Attendees: Sarah, Chick, Liz, Sam, Helen, Camille**

1. **Parent Skills**

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| **update** | Decision on Jalissa to be made by New Year | | |
|  |  |  | **Status/Due date** |

1. **Fundraising**

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| --- | --- | --- | --- |
| **update** |  | | |
| 2.1 | Next jumble sale to be 9th March | **Action**  Sarah to ask Catherine | **Status/ Due Date** |
| 2.2 | Cheque from Co-op received. Hamper raffled at Christmas meal. |  |  |

1. **Hut Hire**

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| **update** |  | | |
| **3.1** | **Playgroups** | **Action** | **Status/ Due Date** |
| 3.2 | **Cleaning**  Chick has spoken to Danica (parent) and she’s happy to do the cleaning.  Need to finalise last payment to previous cleaner. | Chick to email her & copy in Sam & Sarah |  |
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1. **Leaders & Section Info**

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| **update** |  | | |
| 4.1 | **Beavers**  Sam is considering extending the sessions and starting earlier. | **Action**  To discuss | **Status/ Due Date** |
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1. **100 years legacy**

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| **update** | Time capsule still to be done  Investigate capsule costs | Defer to AGM in June.  Sarah to check for next meeting |
| **5.1** | **Selling extra merchandise**  A few more mugs sold, still lots left. Advertise on LC Past & Present Facebook and contact Local History Society. | Liz to advertise |
| **5.2** | **Photos**  Group camp and Remembrance Parade photos now on memory sticks. Other photos are on disc as the file is too big. |  |

1. **Finance**

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| **update** |  | **Action** | **Status/ Due Date** |
| 6.1 | **Financial Update**  To discuss at January meeting |  |  |
| 6.2 | **New bank account - ongoing** |  |  |

1. **GDPR**

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| 7.**1** | **Online training** | **Action** | **Status/ Due Date** |
|  | To be completed by Leaders and Committee members.  Send Chick a screen shot of your certificate.  Chick to set up Helen. | All Leaders & Committee  Chick | Dec 2018 |

1. **GSL Updates**

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|  | **Subject** | **Action** | **Status/ Due Date** |
|  | **Swim & Hike**  **Green beret**  Chinese take away reward to come out of group funds. | (Yeti) | Both on hold |

1. **AOB**

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|  | **Subject** | **Action** | **Status/ Due Date** |
| 9.1 | **Parish Council events**  Parish Council have been very supportive and hope to continue the relationship next year. |  |  |
| 9.2 | **Grant applications (Yeti)**   * National Lottery – applying for £5k for kitchen * HCH Herts Community Funding – as above * Solar panels – look at from ecological side | Chick to look at |  |
| 9.3 | **Hut back room**  Put aside first 2 weekends in January to clear this.  Tidier since locking room. |  |  |
| 9.4 | **Play equipment**  Need more balls/sports/play equipment. Could ask a sports shop to donate? | Sam to create list of items needed after clear out. | Jan 2019 |
| 9.5 | **Christmas meal 15th December**  Agreed this will be paid for from group funds. |  |  |
| 9.6 | **Hut keys**  Few more keys to sort out. |  |  |
| 9.7 | **Gang show tickets, Friday 15th February**  £9 each. 50 to sell. |  |  |
| 9.8 | **Cardboard box sleepover for Open Door**  Thursday Cubs raised £1020 to date. Sarah suggested topping this up from funds. Agreed to increase it to £1,200. |  |  |

**Appendix A**

**Maintenance**

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|  | **Subject**  **Dec meeting update** - Nothing new to add, list below kept for reference. | **Action** | **Status/ Due Date** |
| **A** | **Hut Maintenance work**   * Paint ceiling * Finish electrics - Terry or Tommy to reconnect * Plasterboards up. Need to fill holes & paint * Carpet tiles * Back room and kitchen units * Better paint needed. Already looking dirty. * Hut now echoes – think how to reduce this * Outside |  |  |

**Next Committee Meetings**

24th January 2019

<http://www.londoncolneyscouts.org.uk/>

<https://www.facebook.com/pages/1st-London-Colney-Scout-group/349295988523039>