**1st London Colney Executive Committee Meeting**

**22nd November 2018, 8.15pm, Green Dragon Pub**

**Attendees: Sarah, Chick, Liz, Sam, Helen, Camille**

1. **Parent Skills**

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| **update** | Decision on Jalissa to be made by Christmas | | |
|  |  |  | **Status/Due date** |

1. **Fundraising**

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| **update** |  | | |
| 2.1 | **Wine tasting**  Went well, made £262 profit. Worth running it again with lessons learned:   * Give more information on the night about how it works. * Don’t put all the nibbles out at the start. * Use the microphone. | **Action** | **Status/ Due Date** |
| 2.2 | **Jumble sale**  Made around £400 (TBC) including money for fabric.  Having the banner up early and the announcement in the paper helped.  For next time swap over locations of shoes and books to allow more space for shoes. |  |  |

1. **Hut Hire**

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| **update** |  | | |
| **3.1** | **Playgroups**  Michelle (Mini Makers) wants to use storage. Add £8 charge to her account rather than bill her monthly.  Benches still not cleared. Once done, can keep our kit there.  Sarah has emailed hirers re bolting doors. | **Action** | **Status/ Due Date** |
| 3.2 | **Cleaning**  Cleaner has been dismissed. Chick to contact Danica (parent) as possible replacement.  Give cleaner a float to buy equipment. We provide bin bags, buy new mops.  Cleaner to clean everywhere and change towels. | Chick |  |
| 3.3 | **Bins**  Brown bin was full again.  All leaders know to take their rubbish away. |  |  |

1. **Leaders & Section Info**

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| **update** |  | | |
| 4.1 | **Report for District AGM** | **Action**  Chick to put on District board | **Status/ Due Date** |
| 4.2 | **Beavers**  Sam is considering extending the sessions and starting earlier. | Sam to bring to future meeting |  |

1. **100 years legacy**

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| **update** | Time capsule still to be done  Investigate capsule costs | Defer to AGM in June.  Sarah to check for next meeting |
| **5.1** | **Selling extra merchandise**  A few more mugs sold, still lots left. Advertise on LC Past & Present Facebook and contact Local History Society. | Liz to advertise |
| **5.2** | **Photos**  Group camp photos are on a CD. Get memory sticks and add Remembrance Parade photos.  Sarah has added 100 Years photos to archives. | Chick |

1. **Finance**

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| **update** |  | **Action** | **Status/ Due Date** |
| 6.1 | **Financial Update**  £20,000 in current account excl final Co-op payment  £6,000 to pay for insurance Dec/Jan  Each section has £100 - £200 to spend on a Christmas activity. |  |  |
| 6.2 | **New bank account - ongoing**  Still waiting for a response from Gilwell about a tax number. |  |  |

1. **GDPR**

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| 7.**1** | **Online training** | **Action** | **Status/ Due Date** |
|  | To be completed by Leaders and Committee members.  Chick to re-send link and set up Helen. | All Leaders & Committee  Chick | Dec 2018 |

1. **GSL Updates**

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|  | **Subject** | **Action** | **Status/ Due Date** |
|  | **Swim & Hike**  **Colney Heath group**  Currently send their Scouts to us but then they stay with us. Chick has suggested that they send a group over when they have enough numbers.  **Co-op presentation**  Final funding payment and celebration Nov 24th. Chick has put pictures together and letters to hand out showing where the money will be spent. Also been given a hamper to raffle off.  **Green beret**  Our experienced team came a fantastic 7th out of 127. Our under 11 team came 127th and did a great job.  **Early Years scouting**  Discussion on this. Not ruling it out, waiting to hear decision from District. | (Yeti) | Both on hold |

1. **AOB**

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|  | **Subject** | **Action** | **Status/ Due Date** |
| 9.1 | **Uniforms**  No response from Sarah Curtis re paying for or returning uniform. | Write this off |  |
| 9.2 | **Parish Council events**   * Photos from Chairman’s Community Awards ceremony appeared in local paper. * Our takings from fireworks donations = £950 * Big thank you to the Scouts for collecting twice as much as normal at Remembrance Day parade. Give a donation to the poppy lady. * Christmas lights switch on singing carols. | Chick to give donation |  |
| 9.3 | **Grant applications (Yeti)**   * National Lottery – applying for £5k for kitchen * HCH Herts Community Funding – as above * Solar panels – look at from ecological side | Chick to look at |  |
| 9.4 | **Hut back room**  Put aside first 2 weekends in January to clear this. | Chick to email group |  |
| 9.5 | **Play equipment**  Need more balls/sports/play equipment. Could ask a sports shop to donate? | Sam to create list of items needed after clear out. | Jan 2019 |
| 9.6 | **Christmas meal 15th December**  £5/head and BYO drinks  48 confirmed so far.  Scouts will be using hut Friday 14th. Liz to sort food. | Liz |  |
| 9.7 | **Radlett panto, 15th December**  Envelope with tickets, money & receipts at hut.  For every 10 sold get 1 free.  Sold over half so far (30 tickets). |  |  |
| 9.8 | **Hut keys**  All Leaders have a key to internal hut door. Spare front door keys are available. |  |  |
| 9.9 | **Gang show tickets, Friday 15th February**  £9 each. 50 to sell, a few sold so far. |  |  |
| 9.10 | **Cardboard box sleepover**  Thursday Cubs raised a fantastic amount. |  |  |

**Appendix A**

**Maintenance**

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|  | **Subject**  **Nov meeting update** - Nothing new to add, list below kept for reference. | **Action** | **Status/ Due Date** |
| **A** | **Hut Maintenance work**   * Paint ceiling * Finish electrics - Terry or Tommy to reconnect * Plasterboards up. Need to fill holes & paint * Carpet tiles * Back room and kitchen units * Better paint needed. Already looking dirty. * Hut now echoes – think how to reduce this * Outside |  |  |

**Next Committee Meetings**

15th December – 5pm at Hut followed by Christmas dinner

24th January 2019

<http://www.londoncolneyscouts.org.uk/>

<https://www.facebook.com/pages/1st-London-Colney-Scout-group/349295988523039>